Safe Community Policy and Procedure Implementation & Review Schedule

Framework element	Implemented (Date)	People / Person Responsible	Review Due
Implementation of Policy / Procedure			
Safe Community Framework Policy			
Safe Community Framework Implementation Procedure			
Participation & Inclusion of Children and their Caregivers			
Recruitment & Appointment of Workers			
Training & Resourcing of Workers			
Supervision of Workers			
Codes of Conduct Implemented			
Safe Environments			
Responding to Child Protection Concerns (child safety specific)			
Responding to Safe Community Concerns about an Adult			
Responding to Incidents & Emergencies			
Record-keeping			
Resolving Misunderstandings and Conflicts			
Workplace Investigation			
Appointment / Induction into roles			
Safe Community Officer / Team			
Head of Entity/ Agency/Organisation			
Health & Safety Officer / Team			
Coordinator / Program Leader/s			
Management Group			
Team Members			

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Safe Community Resources can also provide customisation services to your organisation in the area of implementation of the **Safe Community Framework** for your organisation.

Disclaimer: This publication is not legal advice. The ideas and procedures herein are based on nationally recognised good practice advice and have been written with due regard to Australian legislation March 2020.
Legal advice may need to be sought when responding to individual incidents.